# NEATS Secure Portal – Joint Authority Administrator form

**This form is to request authorisation as a Joint Authority administrator, to assist the delegate of a Joint Authority, Commonwealth Minister or Greenhouse Gas Cross Boundary Authority to exercise his/her functions. A separate form needs to be completed for each administrator.**

A Joint Authority administrator can approve other users, provide additional access to existing users; view, send and reply to correspondence and notices in the NEATS Secure Portal.

A Joint Authority administrator will also be bound by the terms and conditions of the NEATS User Agreement.

## 1. Jurisdiction details

**Select relevant Joint Authority/ies under s 56 of the OPGGSA**

[ ]  Commonwealth member of the Joint Authority (including):

|  |  |
| --- | --- |
| Western Australia | Commonwealth-Western Australia Offshore Petroleum Joint Authority |
| Victoria | Commonwealth-Victoria Offshore Petroleum Joint Authority |
| Northern Territory  | Commonwealth-Northern Territory Offshore Petroleum Joint Authority |
| South Australia | Commonwealth-South Australia Offshore Petroleum Joint Authority |
| New South Wales | Commonwealth-New South Wales Offshore Petroleum Joint Authority |
| Queensland | Commonwealth-Queensland Offshore Petroleum Joint Authority |
| Tasmania | Commonwealth-Tasmania Offshore Petroleum Joint Authority |
| Ashmore Cartier | Territory of Ashmore and Cartier Offshore Petroleum Joint Authority |
| Bayu-Undan | Bayu-Undan Offshore Petroleum Joint Authority |

|  |  |
| --- | --- |
| Commonwealth – Greenhouse Gas  | Responsible Commonwealth Minister responsible for the administration of the Offshore Petroleum and Greenhouse Gas Storage Act 2006 |
| Cross Boundary Authority  | Greenhouse Gas Storage Cross-boundary Authority  |

**Or State members of the Joint Authority**

[ ]  New South Wales

[ ]  Northern Territory

[ ]  Queensland

[ ]  South Australia

[ ]  Victoria

[ ]  Western Australia

[ ]  Greenhouse Gas Storage Cross-boundary Authority (*Victoria only*)

## 2. Request to be a Joint Authority Administrator on NEATS

[ ]  I confirm that I will only use the NEATS system administrator privileges granted to me when I am an authorised by the delegated decision maker of the Joint Authority/ies named on this form.

|  |
| --- |
| *Full name of Nominated Joint Authority NEATS System Administrator (block letters)* |
| *Position* |
| *Department* |
| *Signature* |
| *Date* |

### Authorised by delegated decision maker of the Joint Authority, Commonwealth Minister, or Greenhouse Gas Cross Boundary Authority under the OPGGSA 2006

|  |
| --- |
| *Signature of Delegated Decision Maker of the Joint Authority, Commonwealth Minister, or Cross Boundary Authority* |
| *Full name of Delegated Decision Maker (block letters)* |
| *Office held (Position)* |
| *Department* |
| *Date* |