



Annual Title Assessment Reports—Greenhouse Gas

All fact sheets should be read in conjunction with the [Offshore Petroleum and Greenhouse Gas Storage Act 2006](#) (the **OPGGs Act**), associated regulations, relevant guidelines and policies (available on [NOPTA's website](#)).

Part 3 of the *Offshore Petroleum and Greenhouse Gas Storage (Resource Management and Administration) Regulations 2011* (the RMA Regulations) sets out the requirements for titleholders to submit an annual title assessment report (ATAR).

What titles require the submission of an ATAR?

The collective registered holders of the following titles are responsible to submit an ATAR:

- a Greenhouse Gas (GHG) assessment permit
- a GHG holding lease.

Note: GHG injection licensees are not required to submit an ATAR, licensees will be required to submit monthly and annual GHG injection reports and monthly and annual GHG accounting reports (regulations 9.19, 9.20, 9.21 and 9.22 of the RMA Regulations).

What must be included in an ATAR?

Information required by regulation 3.09 and 3.10 of the RMA Regulations must be included in the relevant ATAR. See [Table 1: RMA Regulation Requirements](#) below.

Currently there is a template for GHG Assessment Permit ATARs available on [NOPTA's website](#).

Information, while not explicitly required to be included in an ATAR, may be included to assist explaining the geological understanding of the title area (e.g., seismic reprocessing outside the title).

When is an ATAR due?

Under subregulation 3.03(1)(a) of the RMA Regulations an ATAR must be submitted 30 days after the anniversary date of the title.

The anniversary date for a title is the date on which the title commenced. The anniversary date for a renewed title is the date the renewal is granted ('new' anniversary date).

Under subregulation 3.03(1)(b) of the RMA Regulations NOPTA may approve another period (an agreed date) in which to submit an ATAR upon a written request by a titleholder.

What period must be covered in an ATAR?

An ATAR needs to cover a 12-month period, commencing on the 12 month anniversary from the date the title was granted, while the title remains in force. This includes the period after a renewal application has been submitted but not yet decided.

What is the effect of a suspension or a suspension and extension on the timeframe and submission of ATAR?

There is **no** effect on either the period to be covered in the ATAR, nor when the ATAR must be submitted.

The ATAR must still cover a period of 12-months and be submitted within 30 days after the anniversary date.

This may mean that the period covered by the ATAR does not align with the timeframe of the work program years and may need to be lodged in the middle of a work program year.

Do I need to submit an ATAR when a title ceases to be in force before the end of the term?

Regulation 3.05 of the RMA Regulations states that when a title ceases to be in force (GHG [surrender](#), [cancellation](#), revocation or termination) NOPTA may request the submission of a title assessment report to cover that period. The titles assessment report will be due 30 days after the notice has been given. However, a title assessment report can be provided as support for the surrender application.

Can I apply for an extension of time to submit an ATAR?

In certain circumstances, an extension may be given if a titleholder is unable to submit an ATAR on time. To apply for an extension request, send the submission to reporting@nopta.gov.au prior to the due date.

How and where do I submit an ATAR?

ATARs can be submitted electronically to reporting@nopta.gov.au or in hard copy to NOPTA's Perth office.

More information

If you have any specific questions, please contact NOPTA via ghg@nopta.gov.au

Please note: This document is intended as a guide only and should not be relied on as legal advice or regarded as a substitute for legal advice in individual cases.

Version History

Version	Date	Comment
1.0	01/02/2024	New Fact Sheet



Table 1: RMA Regulation Requirements

Regulation	
3.03 Requirement to provide annual title assessment report	<p>1) A titleholder commits an offence if the titleholder does not give an annual title assessment report, providing the required information for a year of the term of the title, to the Regulator* within:</p> <ul style="list-style-type: none"> a) 30 days after the day on which the year of the term ends; or b) if the Regulator authorises the titleholder to give the report within another period—the other period.
3.05 Title assessment report for part of a year	<p>2) The Regulator may, by notice in writing, require the titleholder to give a title assessment report to the Regulator for the period at the end of the term that was not a year of the term.</p>
3.09 Information to be provided in annual title assessment report—greenhouse gas assessment permit	<p>1) For regulation 3.03, the required information from a greenhouse gas assessment permittee is:</p> <ul style="list-style-type: none"> a) a description of work and expenditure commitments as detailed in the permit; and b) for all work, evaluations and studies carried out in relation to the permit: <ul style="list-style-type: none"> i) the total expenditure of the work, evaluation, and studies; and ii) the results of the work, evaluation, and studies, including details about any leads and prospects identified; and c) a list of the reports submitted to the responsible Commonwealth Minister in accordance with these Regulations during the year; and d) for the work, evaluations and studies expected to be carried out in relation to the permit during the next year of the permit: <ul style="list-style-type: none"> i) a description of work commitments and expenditure estimates; and ii) a description of the measures taken by the permittee to prepare for the work mentioned in subparagraph (i); and e) any other information that is required to be included in the annual title assessment report by a condition of the permit. <p>2) An annual title assessment report may include any other information that the permittee believes is relevant to the greenhouse gas assessment permit.</p>

* RMA Regulation 3.02 states that the **'Regulator'** for GHG assessment permits and holding leases is the responsible Commonwealth Minister. NOPTA receives ATARs on behalf of the responsible Commonwealth Minister under 11A.03 of the RMA Regulations.