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Titles Administrator

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Introduction

Welcome to the Spring 2012 edition of the NOPTA newsletter.

Over the past 8 months or so, NOPTA has successfully completed the transition phase to the new regulatory environment for titles, and will shortly finalise arrangements for the national management of core, samples and data. The NEATS system has been launched and we are greatly encouraged by the way Industry has embraced it. We are now moving to the next phase of the NEATS development to further expand its functionality for Industry.

Although we have come a long way and in a relatively short time, there is still much to do and I believe that our best is ahead of us. Nevertheless, I would like acknowledge and thank the NOPTA team for all of their individual and collective efforts in getting us to where we are and for their dedication to purpose and for their good humour when it was really tested.

Over the coming months we hope to have finalised our office fit out in Melbourne and moved onto our new ICT arrangements that will enable easy interaction between title holders, operators and NOPTA and further improve our service delivery.

Our focus has been, and will continue to be, on streamlining processes and relieving the regulatory burden on industry. We believe that the advances we have made and have planned are working to fulfil that promise.

Graeme Waters

General Manager, NOPTA

UPDATE TO NOPTA FORMS

We have recently updated many forms from our website. If you have saved commonly used forms to your favourites, it's a good idea to refresh your bookmarks. To view the updated forms, visit our web page;
<http://nopta.gov.au/forms/forms.html>

NEATS RELEASE TWO

The NEATS website has recently been updated in order to increase the functionality available to industry. Titleholders will soon be able to access an industry portal that will provide a consolidated view of the titles in which they participate and allow titleholders or EVA nominees to lodge key applications and make or advise of fee payments. Over the next few weeks we will be registering the initial users from titleholders who will act as the Administrator for the company in managing future users within their company. Once these users have been identified and received their passwords, other users from within each company can be registered.

The key features of the industry portal are:

- Online fee payment facilities;
- Online lodgement of select applications;
- Industry log-on with roles based user management;
- Application tracking in greater details for applicants; and
- Company based lists of applications in progress and actions required.

INDUSTRY LOG-ON WITH ROLES BASED USER MANAGEMENT

In order to access the industry portal of NEATS, each titleholder will be required to nominate an individual as an administrator. Once approved by National Offshore Petroleum Titles Administrator (NOPTA). The administrator will then be responsible for the approval of all further users for their company.

The administrator will approve and manage the access for all future users associated with their company. An administrator has full access to all the company's titles, applications, invoice/payment details and manages user accounts including password resetting, registering of new companies associated with their company and maintaining their company details.

All roles which can be assigned to users allow the user to view a company's titles, current tasks, applications and payment history and allow the user to maintain their own details. Specific roles allow the administrator to grant differing levels of access to the functionality of the industry portal, the roles available are:

- Administrator role allows the user to grant, edit or delete a role for a user. Edit the details for a user, and reset a user's password. An administrator can also register a new company and maintain a company's details.
- Read only role allows the user to view a company's data, applications, invoices/payments and current tasks
- Create role allows the user to create an application but not lodge (submit) the application on behalf of a company.
- Edit role allows a user to edit a company's current applications but not lodge (submit) the application on behalf of a company.

- Lodge role allows the user to lodge (submit) applications on behalf of a company, it also allows the user to respond to requests within the dashboards tasks.
- Payer role allows the user to respond to a 'make payment' task by lodging a credit card payment or submit payment details of a direct deposit or cheque payment.

COMPANY BASED LISTS OF APPLICATIONS IN PROGRESS AND ACTIONS REQUIRED

A list of company based tasks and applications in progress is available through the company dashboard, allowing authorised users to view applications in progress and any actions required by the company in respect of these applications. The task list provides for the communication by NOPTA of requests for additional information or payment advice and for the company to submit their responses to these requests online through the portal. For an administrator this will also include requests for access by users to their nominated company.

ONLINE FEE PAYMENT FACILITIES

An online fee payment facility for credit cards is available through the make payment facility under my tasks. NOPTA generates a payment request for an application or annual title levy that an approved user may then action through the portal. The fee may be paid through the portal credit card payment facility or alternatively advice of payment by direct deposit or cheque may be provided against this task.

APPLICATION TRACKING IN GREATER DETAILS FOR APPLICANTS

Greater detail to track the progression of applications from submission through to the decision is provided within the Industry Portal. Additional statuses are provided to assist companies in tracking the progress of their application.

Summary

Title/Name:	
Title Type:	Exploration Permit
Application Type:	Suspension
Offshore Area:	Territory of Ashmore & Cartier Islands
Lodged By:	
Date Lodged:	11/07/2012 3:14:55 PM
Tracking Number:	68131
Decision Date:	Pending

Status: Under Assessment
Number of days at current status: 8

Date Submitted	Description	Document
No records to display.		
Displaying items 0 - 0 of 0		

Application Progress

Lodgement	0 days
Screening	0 days
Under Assessment	8 days
Consultation	0 days
Further Information Required	0 days
NOPTA For Decision	0 days
State Joint Authority For Decision	0 days
Commonwealth Joint Authority For Decision	0 days
Offer	0 days

Days (Weekdays at each status. May include public holidays.)

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ONLINE LODGEMENT OF APPLICATIONS

Authorised users can now create, edit and lodge (submit) applications on behalf of a company online for the following applications:

- Approval and Registration of Transfer of Title;
- Approval and Registration of Dealing;
- Approval and Registration of Change in Name of Company;
- Exemption from Compliance with Condition(s) of Title;
- Suspension of Condition(s) of Title;
- Suspensions of Condition(s) of Title and Extension of Term of Title;
- Variation of Condition(s) of Title; and
- Work Program Credit of Condition(s) of Title.

Supporting documentation in relation to these applications can also be attached. Please note that the application forms are still required to be printed and the particulars of person(s) executing application completed and signed. The signed application is to then be uploaded and added as a document attachment to the application in NEATS prior to submission. Due to current legislative requirements the signed original application should then be submitted to mail address GPO Box 7871 Perth WA 6850.

HOW TO GET ACCESS TO THE NEATS INDUSTRY PORTAL

Release two is due for completion in September 2012. Instructions for nominating an initial administrator including an application form are available on the NOPTA website.

Please contact NEATS.admin@nopta.gov.au if you have any queries regarding access to the industry portal.

FUTURE RELEASES

NEATS will continue to develop over time with future releases to further increase functionality. Key areas being considered for future development include reporting functionality and management and lodging of regular reporting. Industry will have the opportunity to provide input into the development of future functionality and information of plans for future functionality will be available on the NOPTA website

ACREAGE RELEASE

The first bidding round of the 2012 Offshore Petroleum Acreage Release closes on Thursday 8 November 2012. There are 15 release areas located across the offshore areas of Western Australia, Northern Territory, South Australia, Victoria, and Tasmania.

In addition to the areas from the first bidding round of the 2012 Acreage Release, there are 10 re-release areas from the 2011 Acreage Release for which bids also close on Thursday 8 November 2012. The re-release areas are located across the offshore areas of Western Australia, Northern Territory, Territory of Ashmore and Cartier Islands, and Victoria.

Bids for both acreage release rounds must be lodged at the Perth or Melbourne office by 4pm local time.

To access the information package, including full bid submission details, please refer to the Acreage Release website at: www.petroleum-acreage.gov.au.

DATA MANAGEMENT

NOPTA has undertaken a review of the management arrangements of offshore petroleum data and mining samples (cores, cuttings, slides, etc) to identify the most cost effective and efficient option for receiving, storing and providing access to these data and samples in the future. The review was conducted in collaboration with Geoscience Australia (GA) and in consultation with state/NT data managers, APPEA and petroleum titleholders.

The primary recommendation from this review is the establishment of a National Offshore Petroleum Data and Core Repository (NOPDCR) operated in collaboration between NOPTA, Geoscience Australia (GA) and the WA Department of Mines and Petroleum (DMP).

Under the NOPDCR arrangements Geoscience Australia will coordinate the delivery of open file digital data and access to the open file offshore petroleum samples. To obtain these data contact ausgeodata@ga.gov.au.

In regards to submission of petroleum mining samples GA's Canberra Core Store will remain the storage location of the 1/3 core, one set of cuttings collected and fluid/gas samples. DMP's Core Store in Carlisle, Perth, will become the storage and sampling location for the 2/3 core and one set of cuttings for all offshore jurisdictions. This arrangement and splitting of the samples between the two locations is for risk mitigation management and will provide access to samples on both sides of the continent.

The data and samples currently located in the other state/NT repositories will be consolidated and relocated to either Canberra or Perth as appropriate. To assist in minimising any inconvenience that may be a result of this consolidation the NOPDCR will keep you informed of the relocation program via postings on the NOPTA Data Management webpage, <http://www.nopta.gov.au/data-mgmt/data-mgmt.html>.

NOPTA preferred data and sample transmittal forms are currently being developed and will be posted on the NOPTA Data Submissions webpage soon, <http://www.nopta.gov.au/data-mgmt/data-sub.html>

For more details on data submissions contact the NOPTA Compliance & Operations Support Assistant Manager, Mark Ducksbury, 08 6424 5312.

Data Submission Summary:

Item	Submission address
Daily drilling reports, Weekly survey reports, Monthly production reports, Title assessment reports	reporting@nopta.gov.au
All reports and data, except survey field and associated data	NOPTA Compliance & Operations Support Assistant Manager - Data GPO Box 7871 Perth WA 6850
Survey field and associated data, 1/3 core, 1 set cuttings and gas/fluid samples Email an alert prior to shipping reporting@nopta.gov.au	Manager, National Offshore Petroleum Data & Core Repository Geoscience Australia Cnr Jerrabomberra Ave and Hindmarsh Drive Symonston ACT 2609 ausgeodata@ga.gov.au
2/3 core, 1 set cuttings, thin sections, slides Email an alert prior to shipping reporting@nopta.gov.au	Manager, National Offshore Petroleum Data & Core Repository Perth Core Library, 37 Harris Street Carlisle WA 6101 petroleumcore.submissions@dmp.wa.gov.au

CONTACT DETAILS

Follow the link to the latest NOPTA Contact List

NOPTA Organisational Structure
(as of September 2012)

